

## Appendix A

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

As per current licence, save for those conditions added/removed by way of this application.

**b) The prevention of crime and disorder**

As per current licence, save for those conditions added/removed by way of this application.

- Licensable activities that take place on the premises between 23:00 and 01:00h into the morning of a Saturday and Sunday, will be limited to pre-booked functions only
- For pre-booked functions, records of the party hiring the venue shall be kept for no longer than 3 months and available for inspection by responsible authority officers upon reasonable request.
- Late Night Refreshment will not be permitted to be taken away from the premises.
- The DPS/ manager will risk assess all events at the premises to determine whether door supervisors would be required. The risk assessment will take into account the nature of the event, times, likely attendance numbers, and any other factors identified. Where the risk assessment identifies a need for door supervisors, they shall be employed at the number and for the times set out in the risk assessment. Risk assessments will be held for a minimum of 6 months. A copy will be made available to Sussex Police and Brighton & Hove licensing officers on request.
- A safeguarding policy will be drawn up and implemented by the DPS. As a minimum, the policy will reference dealing with managing vulnerable customers and drink spiking Staff. will be trained in the policy. A copy will be made available to Sussex Police and Brighton & Hove licensing officers on request.

**c) Public safety**

As per current licence, save for those conditions added/removed by way of this application.

**d) The prevention of public nuisance**

As per current licence, save for those conditions added/removed by way of this application.

**e) The protection of children from harm**

As per current licence, save for those conditions added/removed by way of this application.